



TIP SHEET

for teams, classrooms,
and study groups

Hello!

We are pleased to know that you are joining us for an upcoming **How to Get Buy-In for NEW IDEAS** online professional development class at the Global Dialogue Center ONLINE Conference Center. For best results, we wanted to share a few **TIPS** we've learned along that way that will help you create both a meaningful and valuable learning experience for your group.

ABOUT OUR ONLINE APPROACH

The **How to Get Buy-In for NEW IDEAS** professional development class includes a 90-minute content-rich, up-scale presentation and a 30-minute Group Exchange. There are opportunities during the opening, the presentation, and during the Group Exchange for participant interaction through polls, use of white boards, testing of participants' "new idea," and questions and conversation with the executive instructors. Because time is often *precious* for participants, we work to ensure the core content is delivered within the 90-minutes, while engaging the audience from the start periodically; the Group Exchange is an informal time used to answer participant questions, encourage comments, write-in reflections about the session, and sharing of best practices.

TIPS for teams, classrooms, and study groups

- **OPTIONS for GROUPS:** From your room or study group, you can login from one computer and project it on a large screen or participants may login separately from their own computers. Either of these options work; a combination works too. Follow the instructions for login and phone/computer audio options sent via email in your enrollment confirmation/reminder notice.
- **SET-UP BEFORE THE SESSION:** When your enrollment is confirmed, we will send instructions for set-up and for attending the class. To avoid disappointments, we highly recommend that if you plan to use one computer with it projected on a screen that you schedule time to get set-up and test the computer you plan to use the day before. The day before the session, you may visit our *Online Learning Programs Computer Set-Up and Test Site* following the instructions provided. The process will prepare your computer and ensure it is ready to go for the session.
- **FACILITATORS:** We highly recommend that you assign one or two people in your group to serve as "facilitators" for the group, so your group can participate in the interaction. (e.g., if a poll is taken, you might take a hands-up count and report in online; field a question). Also, it is helpful to identify someone with computer technical capability to help others, if needed.
- **ABOUT YOUR GROUP:** We would love to know a little about your group, so Joel Barker and I can have a sense of who is coming. This ensures we can acknowledge your group during the class. We welcome knowing the nature of your group, approximately how many you expect to attend, a little about them, anything special about your group you would like us to know, and any questions or issues you hope we cover during the session. Contact: dkennedy@lsccompanies.com

Joel Barker and I look forward to having you all with us!

Debbe Kennedy, Executive Instructor
HOW TO GET BUY-IN FOR NEW IDEAS

founder, [Global Dialogue Center](#)
and Leadership Solutions Companies
author, [Putting Our Differences to Work](#)
email: dkennedy@lsccompanies.com